



IPH International Association of Paper Historians
IPH Internationale Arbeitsgemeinschaft der Papierhistoriker
IPH Association Internationale des Historiens du Papier

Statutes

2012

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I Name, Domicile and Aims

§1 The

IPH International Association of Paper Historians
IPH Internationale Arbeitsgemeinschaft der Papierhistoriker
IPH Association Internationale des Historiens du Papier

is an international, scientific, non-profit association under Swiss law (artt. 52 - 79 of the Swiss Civil Code).

§2 Basel, Switzerland, is the domicile of IPH.

§3 The main non-business aims of IPH are:

- a to encourage all efforts which are useful to paper-historical research.
- b to promote contacts and the exchange of information on an international, national and regional basis.
- c to support the conservation of paper-historical monuments and documents.
- d to assist in the scientific registration of paper-historical monuments, documents and literature.
- e to improve the reputation of research and teaching and to encourage young academicians to study paper history.

§4 In order to achieve these aims the most important means are:

- a to publish the periodical "Paper History", the Congress Books (former Yearbooks) and the Monographs.
- b to organize scientific conferences and meetings of specialists.
- c to operate a homepage on the world-wide web.
- d to represent the interests of the IPH vis-à-vis authorities, institutions and the public.

§5 The IPH shall use the member's annual subscriptions, subsidies of any kind, donations and legacies to achieve the aims of the Association.

II Membership, obligations and rights of members

§6 The members are:

- a ordinary members (persons)
- b ordinary members (corporate)
- c ordinary members (associations interested in paper history)
- d honorary members
- e corresponding members.

§7 Ordinary membership is applied for in writing. It is open to all persons and corporations of any nationality.

§8 Ordinary members have the following rights:

- a one vote at the General Meeting (GM) in votes and elections
- b to present proposals at the GM
- c to be elected for all organs of IPH (corporate members and associations: represented by one delegate to be nominated by the corporation or association)
- d to receive the periodical and the Congress Books.

Ordinary members of classes b) and c) (§6) are represented by one delegate with the right to vote at the GM. Other delegates may participate as guests (without the right to vote).

§9 Ordinary members pay an annual subscription fee, the amount of which is fixed by the GM for every class of members. Honorary Members and Corresponding Members are not required to pay an annual subscription.

§10 Honorary members and corresponding members are proposed by the Council and nominated at the GM. These members have the same rights as ordinary members. An Honorary President is equal to an Honorary member.

§11 Membership ceases:

- a on death,
- b on notification of resignation in writing to be effective from the end of the current calendar year,
- c on expulsion by the GM.

III The Organs of the IPH

§12 The Organs of the IPH are:

- a the General Meeting (GM)
- b the Council
- c the Executive Council (EC)
- d the Auditors.

a *The General Meeting*

§13 The ordinary General Meeting (hereafter GM) is held every two years at a place and on a date chosen by the Executive Council.

An extraordinary GM is called by order of the Executive Council or at the request in writing of at least 25 members.

§14 At least 20 members, including the Council, must be present at the General Meeting to form a quorum. Resolutions and elections are made on the basis of a simple majority of the members present. In the event of a tie, the President has the Casting vote.

§15 The dissolution of the Association is decided through a postal or written ballot vote by all members (including GM participants). The postal votes are to be opened at the GM by a member charged for that purpose and made known to those present by the President. A two-thirds majority of all given votes is necessary.

§16 Invitations to the GM and the proposed agenda as well as the nominations for a President must be sent to all members at least ten weeks in advance.

§17 The ordinary General Meeting (GM) shall be held, if possible, during a Congress.

The obligations of the GM are the following:

- a Approval of the biannual report of the President,
- b Approval of the accounts of the two precedent business years, after lecture of the auditor's reports,
- c Discharge of the Council,
- d Elections of the Council,
- e Elections of the auditors,
- f Approval of the nominations by the Council and the Executive Council (§§ 4 and 21),
- g Fixing the annual subscription fees for the two business years coming,
- h Approval of the budgets for the two financial years coming,
- i Decisions about admissions to membership and expulsions,
- k Nomination of Corresponding and Honorary members,
- l Decisions about modifications of the Statutes
- m Taking note of the informations by the President and the Council on current or planned activities (Congresses; Homepage; Periodical; co-operations with other scientific associations etc.).

b The Council

§18 The GM elects the President, the Vice-President, the Treasurer and four assistant members of the Council. They form the Council of IPH.

The delegates of the ordinary members of class c) (§6) and the Honorary Presidents may participate in the Council Meetings in an advisory capacity.

The Council is acting in an honorary capacity.

§19 The Council members are elected for a four year period of office and are eligible for re-election.

§20 A Council Meeting is held when necessary, at least once in two years. It is called by the President. According to the proposal of at least three members of the Council, an extraordinary meeting has to be called within two months.

The Council decides by a simple majority of the members present; At least three members must be present to form a quorum.

The duties of the Council are:

- a to coordinate on an international level all paper historical activities.
- b to suspend, if there are any important reasons, members from their office or membership immediately and to report to the next GM which will make a final decision.
- c to supervise the activities of the Executive Council.

c The Executive Council

§21 The President, the Vice-President and the Treasurer form the Executive Council (hereafter EC). The EC manages the Association, directed by the President. It is called by the President when needed. The Vice-President and/or the Treasurer are entitled to ask for a meeting of the EC.

The EC nominates IPH members to the offices of the Secretary, the Editor and the Delegate(s) responsible of the Congress. As an exception, non-members may be nominated to these three offices.

If necessary, the Secretary, the Editor and the Delegate(s) responsible of the Congress may be called to a meeting of the EC in an advisory capacity. The EC may take his decisions by way of correspondence.

The Executive Council is acting in an honorary capacity; its members, the Secretary, the Editor, the Congress Delegate(s) and the Delegate(s) of Special Panels are entitled to present bills of expenses to be refunded in accordance with the instructions of the President.

§22 The President, the Vice-President and the Treasurer are authorized to sign individually for the IPH Association. The President represents the IPH in external affairs; if he is unable to execute this duty, the Vice-President temporarily takes on this office.

- §23 The EC decides upon the annual financial report of the Treasurer which will be submitted for approval to the GM. The financial year runs from January 1st to December 31st.
- §24 The Secretary keeps the member's list, records the results of votes and elections, prepares the minutes of the GM and Council Meetings which have to be signed by him and by the respective chairperson, and supports the EC in the execution of its tasks as far as possible.

d The Auditors

- §25 The GM elects two auditors for a four year period of office, eligible for re-election. They shall examine the book-keeping and the cash account of IPH and present a written report to the President for the attention of the GM. Instead of Auditors, a trust-company can be charged with the examination and reporting.
- §26 The funds of the Association are exclusively liable for the obligations of the IPH.

IV Disposal of available funds on dissolution of the IPH

- §27 On dissolution of the IPH (§15), the Executive Council, carrying out the liquidation, shall dispose of the available funds, bearing in mind as far as possible the aims of the Association, in accordance with the decisions of the Council.

V Final Clauses

- §28 The Council is entitled to issue binding Supplementary Regulations, regulating further details of the activities of the organs of the IPH, to be approved by the GM.
- §29 German, English and French are the official languages of IPH. In case of doubt, the German text of the Statutes and of the Regulations is binding. In the texts of the Statutes and of the Regulations masculine forms are used equally for both genders.
- §30 The new Statutes replace those approved on 15th October 1964 at the time of the founding of the IPH, and the modified Statutes approved on 05.09.1978, 13.08.1986 and 03.09.1994. The Supplementary Regulations approved on 05.09.1978, 13.08.1986 and 03.09.1994 are abolished.

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Approved by the General Meeting held at Beuggen Castle, Rheinfelden (Baden), on 16th September 2012, and put to effect immediately.

The President:



Anna-Grethe Rischel

The Vice-President:



Jos De Gelas